

HANGING SIGN/RIGGING SERVICE FORM



MAIL OR FAX FORMS WITH PAYMENT TO :
 ENCORE PRODUCTIONS AT BALLY'S/PARIS HOTELS
Part 1 of 2
 Phone: (702) 946-4154 Fax: (702) 946-4462

Encore Productions at BALLY'S/Paris Hotel
OFFERS EXHIBITORS
No dryage, No Pick-up, No Delivery and No Sales Tax !

CUSTOMER INFORMATION

EVENT NAME:		EVENT DATES:	
EXHIBITING COMPANY NAME:			
ADDRESS:			
CITY:	STATE:	ZIP CODE:	
TELEPHONE NUMBER	FAX NUMBER	E-MAIL ADDRESS:	
ORDERED BY:		PRINT NAME:	

BOOTH INFORMATION

HALL:	BOOTH #:
ON-SITE CONTACT:	ON-SITE PHONE #:

PAYMENT INFORMATION

PLEASE CHECK ONE: <input type="checkbox"/> AMERICAN EXPRESS <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> CHECK CHECK #:		CARDHOLDERS NAME (PLEASE PRINT):
ACCOUNT #:		CARDHOLDERS SIGNATURE:
EXPIRATION DATE:	CARDHOLDER ADDRESS: (If Different from Above)	

TERMS AND CONDITIONS

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM.
PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

ENCORE is responsible for hanging of all signage within the BALLY'S/PARIS and it's Convention Center.
Orders must be received 15-days prior to delivery date or a 30% surcharge will be added.
 Written cancellation of equipment and services must be received by Encore Productions 48-hours prior to delivery time or a cancellation charge of 50% of original order will be applied.
 All On-site cancellations will be charged 100% of original order.
 Display or exhibitor's on-site representative may supervise these activities.
 Sign must include bluprints or drawings with detailed information which, must include orientation in booth, pick points for hanging, and assembly instructions.
 Electrical signs must be in working order, structurally sound and in accordance with national electrical codes and regulations.
 Hanging signs up to 200 lbs require minimum of one 1/4 ton motor.
 Hanging signs over 200 lbs require minimum of one 1 ton motor.
 All hanging banners and signs require a minimum of one rigging package.

EQUIPMENT and LABOR RATES to HANG SIGNS

LABOR RATES		
STRAIGHT TIME @ \$89.50 per hour Monday - Friday 8:00am - 5:00pm		OVERTIME @ \$133.50 per hour Monday - Friday before 8:00am and after 5:00pm Saturdays, Sundays, and Holidays
MATERIALS Cables, clamps, connectors etc. charged accordingly. See Rigging Packages.		
LIFT EQUIPMENT	Straight time	Overtime
Scissor Lift and Crew	\$1,732.00	\$2,448.00
Condor and Crew	\$1,732.00	\$2,448.00